

NOTTINGHAM CITY HOMES

AUDIT COMMITTEE
3 DECEMBER 2007

REPORT OF THE HEAD OF RISK AND AUDIT SERVICES (NOTTINGHAM CITY COUNCIL).

PROGRESS AGAINST THE 2007.08 AUDIT PLAN

1 SUMMARY

- 1.1 The 2007.08 audit plan was approved by the Audit Committee in September 2007.
- 1.2 The original plan was to submit some of the final audit reports to this Committee, and the remainder to the Committee on 3rd March 2008. Progress has been very good, although the timing of the audits has been changed slightly due to unexpected circumstances. In addition two audits are planned to be merged.

2 RECOMMENDATIONS

- 2.1 That the Audit Committee notes the progress to date and approves the amendments which have been made to the audit plan.

3 PROGRESS

- 3.1 The audit plan was approved in September 2007. City Audit Services has worked towards meeting the deadlines which were originally set.
- 3.2 During the course of the work it became clear that some of the audits could not be done because of the inconvenience which it would cause to staff, during the mock inspection.

This has delayed the following audits:

- Risk Management
- Management of Performance Indicators
- Management Information Systems

However, to compensate, the following audits have been brought forward

- Payroll
- Creditors
- Sundry Income
- Cash Collection

All other audits have been completed on time as shown in the attached

list.

4 AMENDMENT

4.1 Following discussions with the Head of Performance and Best Value it has been recommended that the following audits should be merged as one

- Management of Performance Indicators
- Management Information Systems

The reason for this is that it is felt that the two audits are clearly linked and that it would be advantageous to combine the audits so that there can also be a focus on how the Management Information Systems inform the Management of Performance Indicators.

The purpose of the audit is to identify whether there are any areas of improvement, both in the delivery of the services which have previously been identified as underperforming, and in the methods used for capturing and recording data.

5 IMPLICATIONS FOR NOTTINGHAM CITY HOMES OBJECTIVES

It is expected that the original intentions of the audits will remain, with the addition of a clear focus on the links between the two systems.

6 VALUE FOR MONEY & EFFICIENCY ISSUES

6.1 Compliance with key controls and procedures is an essential part of delivering efficiency and cost effectiveness.

7 EQUALITY & DIVERSITY IMPLICATIONS

7.1 None.

8 BACKGROUND MATERIAL AND PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

8.1 Audit Plan

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