

NCH BOARD WORKPLAN

**Lead EMT Member for Managing the Board Workplan: Chief Executive
(Company Secretary)**

Board Meeting Date	Item
15th November 2007	<ul style="list-style-type: none"> • Strategic Plan • Mock Inspection results • Q1 Financial and Service Performance Results (from P&R Cttee)
10th January 2008	<ul style="list-style-type: none"> • 2008/09 Budget (from P&R Cttee) • 2008/09 Delivery Plan (from P&R Cttee) • Approval to Company's tender proposal for City Council Repairs Tender
13th March 2008	<ul style="list-style-type: none"> • Annual Review of Medium Term financial Plan • 2008/09 Key Performance Indicator Targets (from P&R Cttee) • Q2 Financial and Service Performance Results (from P&R Cttee) • 2008/09 Board and Committee Diary • Annual Review of Rates Relating to Board Members Expenses Policy
15th May 2008	<ul style="list-style-type: none"> • Annual Review of Tenant and Leaseholder Involvement Policy (from P&R Cttee) • Annual Review of Health and Safety Policy • Q3 Financial and Service Performance Results (from P&R Cttee) • Chief Executive's PRP Award for 2007/08 (from HR Cttee)
31st July 2008	<ul style="list-style-type: none"> • Board and Committee Position Elections • Approval of Statutory Accounts (from Audit Cttee) • Audit Management Letter (from Audit Cttee) • Annual Report of the Adequacy and Effectiveness of the Systems of Internal Control (from Audit Cttee) • 2008/09 Annual Staff Pay Award (from HR Cttee) • Q4/Full Year Financial and Service Performance Results (from P&R Cttee) • Annual Review of the Effectiveness and Membership of Committees (and receive annual reports from committees) • Board and Committee workplan for 2008/09

Items still to be scheduled:

- **Annual review of Company Risk Register**
- **Annual review of Equality and Diversity Policy and Performance**
- **Establish Procurement Strategy**
- **Annual review of Efficiency and Value for Money Strategy**
- **Establish Environmental/Green Policy**
- **Establish Business Continuity Strategy**
- **Annual Review of Customer Focus Strategy**
- **Annual Review of ICT Strategy**
- **Approval to Company's input to City Council's Housing Strategy**
- **Review of compliance with and monitoring of the Management Agreement with the City**
- **Notification of Repairs Tender Award**
- **Annual Review of Effectiveness of the Board**