

NOTTINGHAM CITY HOMES

REPORT OF THE COMPANY SECRETARY

THE BOARD
15 NOVEMBER 2007

REPORT BACK FROM COMMITTEES AND TASK GROUPS

1 SUMMARY

- 1.1 To receive reports back from the Human Resources and Performance & Regulatory Committees meeting held on October 2007

2 RECOMMENDATIONS

It is recommended that:

- 2.1 The Board NOTE the report.

3 REPORT

3.1 Human Resources Committee

- 3.1.1 The Committee noted that the Chair of the Board had completed the Chief executive's probation review and confirmed the permanent appointment to the post.

- 3.1.2 The Committee noted the development of the People Strategy & People Development Plan.

- 3.1.3 The Committee noted that the national pay award negotiations had still to be concluded.

- 3.1.4 The Committee considered and approved an increase in the payments for the relocation of new entrants from 1 April 2007.

- 3.1.5 The Committee approved the introduction of the Flexible Retirement Scheme, a scheme for employees who are members of the Local Government Pension Scheme, with their employers consent to take a reduction in grade or hours and opt to receive an immediate payment of their pension benefits.

3.2 Performance & Regulatory Committee

- 3.2.1 The committee approved the draft budget for submission to the City Council subject to discussion and negotiation with the City Council. After further development the budget would then come back to Board members.

- 3.2.2 Committee noted the annual Housemark benchmarking report. Further detailed analysis would be carried out and a report of those findings provided to Committee members.

- 3.2.3 Committee noted the quarterly financial report.
- 3.2.4 Committee considered the SLA Review Progress report and approved the 2007/08 agreements for Drainage Services and Refuse Collection and Skip Hire. The full or part withdrawal from the Health and Safety, Building Cleaning, Internal Audit and Fleet Management SLAs was acknowledged.
- 3.2.5 Committee noted the Company Performance Report, which covered the first half year period.
- 3.2.6 A report informing Committee of the work to be carried out for the implementation of ISO 9001:2000 for the whole company was noted.
- 3.2.7 Committee noted a report setting out the work being undertaken to review the Service Charters.
- 3.2.8 Committee noted a report that provided an update of the progress with the implementation of the Tenant & Leaseholder Participation Compact Action Plan.
- 3.2.9 A report was presented which provided information on the former tenant arrears written off in the current financial year and this was noted.
- 3.2.10 The Committee workplan was considered and there was discussion about the timing of some items. The Committee authorised the Chair to circulate new dates.
- 3.2.11 Committee noted a report which provided details of dispensations to Financial Regulations agreed since the last meeting.

4 OTHER OPTIONS

- 4.1 None

5 FINANCIAL & RISK IMPLICATIONS

- 5.1 None

6 IMPLICATIONS FOR NOTTINGHAM CITY HOMES OBJECTIVES

- 6.1 None directly

7 VALUE FOR MONEY & EFFICIENCY ISSUES

- 7.1 None

8 EQUALITY & DIVERSITY IMPLICATIONS

- 8.1 None directly

**9 BACKGROUND MATERIAL AND PUBLISHED DOCUMENTS
REFERRED TO IN COMPILING THIS REPORT**

9.1 Board and Committee agendas 2007 - 2008

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