

NOTTINGHAM CITY HOMES

REPORT OF THE COMPANY
SECRETARY/SOLICITOR

THE BOARD
15 MAY 2008

TENANT BOARD MEMBER RECRUITMENT AND SELECTION 2008

1 SUMMARY

- 1.1 This is a progress report on the Tenant Board Member recruitment and selection process. The election of two Tenant Board Members is scheduled to take place by postal vote commencing on 21 May 2008 and ending on 4 June 2008 at 12.00 noon.

2 RECOMMENDATIONS

- 2.1 That the report be noted.

3 REPORT

- 3.1 The recruitment process began in early March 2008.

In order to reach as many members of the community as possible and to capture a wide pool of applicants, this process was publicised in the Tenants Newsletter, leaflets were sent out to leaseholders and to tenants enclosed with rent cards.

The process was further publicised by sending posters to Nottingham City Homes and Nottingham City Council reception areas, libraries, high rise blocks, community centres, medical centres and religious establishments (please refer to Appendix 1 - mailing list).

Applications were received from 19 potential candidates although 9 applications were subsequently withdrawn. The short-listing panel met on 22 April 2008 to consider the applications against the core competencies for selection. A total of 4 candidates were short-listed.

Please refer to Appendix 2 for details of the list of candidates as follows:-

Jennifer Grieve (tenant)
David Joseph (leaseholder)
Margaret Pugsley (tenant)
Graham Ward (leaseholder)

The election will take place by postal vote from 21 May 2008 to 12 noon on 4 June 2008 inclusive. Nottingham City Council Electoral Services Section were unable to facilitate the process. Therefore an external

provider, Electoral Reform Services will undertake this role.

The timetable for the process is as follows:-

14.05.08 - Ballot packs to be despatched to 30,000 tenants

04.06.08 - Close of ballot at 12.00 noon

The results will be announced at the Annual General Meeting of the Company on 31 July 2008.

4 OTHER OPTIONS

4.1 None recommended.

5 FINANCIAL AND RISK IMPLICATIONS

5.1 The cost of the external provider, Electoral Reform Services is within the budget provision as confirmed by the Director of Finance, ICT & Governance.

6 IMPLICATIONS FOR NOTTINGHAM CITY HOMES OBJECTIVES

6.1 The selection of quality Board members will help to ensure the governance of NCH is well managed.

7 VALUE FOR MONEY AND EFFICIENCY ISSUES

7.1 The external provider selected to undertake the process was the most cost effective in terms of price and service provision.

8 EQUALITY AND DIVERSITY IMPLICATIONS

8.1 In order to try and achieve a Board that is representative of the community the company serves, the election process has been widely publicised so as to capture as wide a pool of diverse applicants/potential candidates as possible.

9 BACKGROUND MATERIAL AND PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

9.1 Not applicable

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