

Tell us about you

Helping us
to help you



**Nottingham
City Homes**



NCHLFT70

Equality & Diversity

A little information goes a long way

Nottingham City Homes is committed to providing you with excellent services. To help us make sure you're getting the services that you need, we need to know a little more about you.

If you are the main tenant or have a joint tenancy, fill in this form, tick the relevant boxes and either return it in the envelope provided or hand it in at your local housing office or the Housing Service Centre, 14 Hounds Gate, Nottingham NG1 7BA.

We will use this information to better shape the services we provide you to meet your needs. A little information really does go a long way!

Data protection statement

Personal information you give will only be processed in accordance with the Data Protection Act 1998, and only for the purposes of service equality monitoring and tailoring services to meet individual needs.

If you feel that the questions being asked are too personal and would not like to answer, please tick this box and complete the details section only. By doing so you agree that all answers will be recorded as 'Prefer not to say'.



Contact details

Main tenant

Name: _____

Address: _____

Postcode: _____

Telephone: _____ Mobile: _____

E-mail: _____

Date of birth: _____

Joint tenant (complete only if a joint tenancy)

Name: _____

Mobile: _____

E-mail: _____

Date of birth: _____

About you

	Main tenant	Joint tenant
Male	<input type="checkbox"/>	<input type="checkbox"/>
Female	<input type="checkbox"/>	<input type="checkbox"/>
Transgender	<input type="checkbox"/>	<input type="checkbox"/>
Prefer not to say	<input type="checkbox"/>	<input type="checkbox"/>





What is your nationality?*

* The country you were born in.

Main tenant

Prefer not to say

Joint tenant

Prefer not to say

What is your ethnic group?

Main tenant

White

White British White Irish

Gypsy / Traveller

Other White background
(please state)

Mixed

White and Black Caribbean

White and Black African

White and Asian

Other mixed background
(please state)

Joint tenant

White

White British White Irish

Gypsy / Traveller

Other White background
(please state)

Mixed

White and Black Caribbean

White and Black African

White and Asian

Other mixed background
(please state)





Main tenant

Asian or Asian British

- Pakistani Indian
- Bangladeshi
- Other Asian background
(please state)
-

Joint tenant

Asian or Asian British

- Pakistani Indian
- Bangladeshi
- Other Asian background
(please state)
-

Main tenant

Black or Black British

- Caribbean
- African
- Other Black background
(please state)
-

Joint tenant

Black or Black British

- Caribbean
- African
- Other Black background
(please state)
-

Main tenant

Chinese or other ethnic group

- Chinese
- Any other
(please state)
-

Joint tenant

Chinese or other ethnic group

- Chinese
- Any other
(please state)
-

Prefer not to say

Main tenant

Joint tenant





What is your religion or belief?

Main tenant

- Buddhist Christian
 Muslim Sikh
 Hindu Jewish
 None
 Other (please state)

Joint tenant

- Buddhist Christian
 Muslim Sikh
 Hindu Jewish
 None
 Other (please state)
-

Prefer not to say

Main tenant

Joint tenant

What is your sexual orientation?

Main tenant

- Heterosexual
 Gay man
 Lesbian
 Bi-sexual

Joint tenant

- Heterosexual
 Gay man
 Lesbian
 Bi-sexual

Prefer not to say

Main tenant

Joint tenant





Do you consider yourself to be disabled?

The Disability Discrimination Act (1995) defines disability as a '*physical or mental impairment which has a substantial and long term adverse effect on a person's ability to carry out normal day-to-day activities*'.

Main tenant

Yes No

Prefer not to say

Joint tenant

Yes No

Prefer not to say

If you have ticked yes, what is the nature of your disability?

Main tenant

- Wheelchair user
- Mobility impairment
- Sight impairment*
- Hearing impairment*
- Learning impairment
- Emotional / mental distress*
- Health related long-term illness
- Other (please state)

Please tell us to what extent:

*

Joint tenant

- Wheelchair user
- Mobility impairment
- Sight impairment*
- Hearing impairment*
- Learning impairment
- Emotional / mental distress*
- Health related long-term illness
- Other (please state)

Please tell us to what extent:

*



Language and communication

If English is your first language and you have difficulty with reading and writing, please tell us below by ticking the box.

	Main tenant	Joint tenant
I have difficulty with reading	<input type="checkbox"/>	<input type="checkbox"/>
I have difficulty with writing	<input type="checkbox"/>	<input type="checkbox"/>

If you have indicated you have difficulty with reading and / or writing, would you be interested in getting help with this?

	Main tenant	Joint tenant
Yes	<input type="checkbox"/>	<input type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>

If English is not your first language and you have difficulty with reading and writing in your own language, please tell us below by ticking the box.

	Main tenant	Joint tenant
Yes	<input type="checkbox"/>	<input type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>

If English is not your first language, would you be interested in having English language lessons arranged?

	Main tenant	Joint tenant
Yes	<input type="checkbox"/>	<input type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>



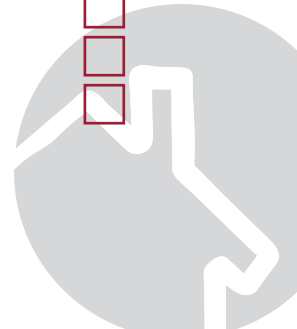


If you require the information you receive from us to be in any of the alternative formats, please tell us.

	Main tenant	Joint tenant
Large print	<input type="checkbox"/>	<input type="checkbox"/>
Braille	<input type="checkbox"/>	<input type="checkbox"/>
Audio tape	<input type="checkbox"/>	<input type="checkbox"/>
Translations / interpretation	<input type="checkbox"/>	<input type="checkbox"/>
Other (please state)	<input type="checkbox"/>	<input type="checkbox"/>

How would you like us to contact you?

	Main tenant	Joint tenant
Letter	<input type="checkbox"/>	<input type="checkbox"/>
E-mail	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input type="checkbox"/>	<input type="checkbox"/>
Mobile	<input type="checkbox"/>	<input type="checkbox"/>
Minicom	<input type="checkbox"/>	<input type="checkbox"/>
Text message	<input type="checkbox"/>	<input type="checkbox"/>
In person	<input type="checkbox"/>	<input type="checkbox"/>



Extra information

There are some real advantages to having a bank account. Most employers will only pay your wages directly into a bank account. You can manage all of your bills easily with Direct Debits, get the best deals on your fuel bills and insurance and build up savings for help on a rainy day.

Do you have a bank account?

	Main tenant	Joint tenant
Yes	<input type="checkbox"/>	<input type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>

If you have answered no, would you like Nottingham City Homes to contact you about help in setting up an account?

	Main tenant	Joint tenant
Yes	<input type="checkbox"/>	<input type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>

Thank you for completing this form. If there is anything else you would like to tell us, please let us know in the space provided.



If you are unable to read this publication, please contact your area housing officer or call us on 0845 330 3131. We can arrange for an interpreter to explain it to you, or send you a spoken word version on tape or CD. If neither of these are suitable, we can translate this publication into your chosen language. We can also provide it in large print.

Chinese (Cantonese)

如果你不能夠閱讀這刊物，請聯絡你的地區房屋辦公室，或致電 0845 330 3131。我們可以安排一位翻譯員去為你解釋，或寄送一份口述版本的錄音磁帶或光碟給你。如果這兩者都不適合，我們可以把這刊物翻譯成你所選擇的語言。我們也可以用大字體提供。

Czech

Pokud si nejste schopni tuto publikaci přečíst, prosím kontaktujte bytový úřad pro Vaši oblast nebo nám zavolejte na 0845 330 3131. Můžeme zařadit tlumočníka, který Vám to vysvětlí, nebo Vám můžeme zaslat namlouvenou verzi na kazetě nebo CD. Pokud ani jeden ze způsobů není vhodný, můžeme tuto publikaci přeložit do Vámi vybraného jazyka. Můžeme ji také poskytnout ve velkém písmu.

French

Si vous ne parvenez pas à lire ce bulletin d'information, contactez s'il vous plait votre service du logement local ou appelez-nous au 0845 330 3131. Nous mettrons à votre disposition un interprète qui se chargera de vous l'expliquer, ou vous l'envoyer en version parlée sur cassette audio ou CD. Et si aucune de ces options ne vous convient, alors nous pourrions traduire le bulletin d'information dans la langue de votre choix. Nous pouvons aussi vous le fournir en grands caractères.

Gujarati

તમે આ પ્રકાશન વાંચવામાં અસમર્થ હોવ, તો તમારા વિસ્તારના આવાસન ઓફિસનો સંપર્ક કરવા કે 0845 330 3131 પર અમને કોલ કરવા વિનવો. અમે તમને તે સમજાવવા ટુરપિયાની ગોઠવણ કરી શકીએ, અથવા ટેપ કે સીડી પર બોલેલા શબ્દોની આપૂર્તિ તમને મોકલી શકીએ. આ બંને માંથી કોઈપણ તમને યોગ્ય ન હોય, તો અમે તમારી પસંદગીની ભાષામાં આ પ્રકાશનનું ભાષાંતર કરી શકીએ. અમે તેને મોટી પ્રિન્ટમાં પણ પૂરું પાડી શકીએ.

Hindi

यदि इस पत्रिका को पढ़ने में आपको कठिनाई महसूस होती है तो कृपया अपने इलाके के हाउसिंग दफ्तर में इस नंबर पर संपर्क करें, 0845 330 3131। इसे समझने के लिये हम तुमपाषीय का प्रबन्ध कर सकते हैं, या टेप अथवा सीडी पर बर्द या कहे शब्द को भी भेज सकते हैं। हममें से यदि कोई भी उचित नहीं है, तो हमें हम आपकी पसंद की भाषा में ट्‍रान्‍स्‍लेट कर सकते हैं। इसे बड़े फिन्‍ट में भी प्रदान किया जा सकता है।

Kurdish (Sorani)

ئەگەر پیت ئاگریت نام بەلۆکر اووێه بوخوینتا بو، کتایه یاسوودە، ی نوسینگە ی نیشتمجێکر دنی ناوچە ی خۆت بەکە یانیش تەلفۆنی ژمارە 0845 330 3131 بەکە. تێمە دێوانین ژمانوهر گۆزێکت یۆ دابین بەکەین یۆ روون کردنەوی نامە، یان چایێکی بە دەنگت یۆ بێژین لەسەر شریتی کاسیت یانیش لەسەر سی دی. ئەگەر هیچ لەمانە گۆنوجو نیه بو، نامو تێمە دێوانین نام بەلۆکر اووێه بو بگۆرینە ژمانی یاسەندکر او ی خۆت. هەر وها تێمە دێوانین بە پیتی گۆرەش دابینی بەکەین.

Polish

Jeżeli nie potrafi Pan/Pani przeczytać tej publikacji, prosimy skontaktować się z Pana/Pani lokalnym housing office lub zadzwonić pod numer 0845 330 3131. Możemy zorganizować tłumacza, który objaśni Panu/Pani treść tej publikacji lub wysłać Panu/Pani mówioną wersję na kasecie audio lub na płycie CD. Jeżeli żadna z powyższych opcji Panu/Pani nie odpowiada, możemy przetłumaczyć tą publikację na wybrany przez Pana/Panią język. Możemy również przekazać Panu/Pani wersję drukowaną dużą czcionką.

Portuguese

Caso não consiga ler esta publicação, favor entrar em contato com o housing office (departamento de habitação) de seu bairro ou telefone para 0845 330 3131. Podemos arranjar um intérprete para explicar, ou enviar uma versão falada em fita ou CD. Se nenhuma dessas opções lhe forem convenientes, podemos traduzir esta publicação no idioma de escolha. Também disponível versão escrita em letras grandes/ impressão maior.

Punjabi

ਜੇਕਰ ਤੁਸੀਂ ਇਹ ਪੜ੍ਹਿਕਾ ਨਹੀਂ ਪੜ੍ਹ ਸਕਦੇ ਤਾਂ ਗ੍ਰਿਪਾ ਕਰਕੇ ਆਪਣੇ ਇਲਾਕੇ ਦੇ ਹਾਉਸਿੰਗ ਆਫਿਸ ਨਾਲ ਸੰਪਰਕ ਕਰੋ ਜਾਂ ਉਨ੍ਹਾਂ ਨੂੰ 0845 330 3131 ਤੇ ਫੋਨ ਕਰੋ। ਅਸੀਂ ਤਰਜਮਾਨਾਂ ਦੇ ਲਈ ਇਕ ਇਨਟਰਪ੍ਰੇਟਰ (ਚੁਫ਼ਾਸੀਏ) ਦਾ ਇੰਤਜ਼ਾਮ ਕਰ ਸਕਦੇ ਹਾਂ ਜਾਂ ਫਿਰ ਟੇਪ ਜਾਂ ਸੀ ਡੀ ਤੇ ਇਹ ਜਾਣਕਾਰੀ ਭੇਜ ਸਕਦੇ ਹਾਂ। ਜੇ ਇਨ੍ਹਾਂ ਵਿੱਚੋਂ ਕੋਈ ਵੀ ਉਚਿਤ ਨਹੀਂ ਤਾਂ ਅਸੀਂ ਤੁਹਾਡੀ ਭਾਸ਼ਾ ਵਿਚ ਇਹ ਟ੍ਰਾਂਸਲੇਟ ਕਰਵਾ ਸਕਦੇ ਹਾਂ। ਅਸੀਂ ਇਹ ਵੱਡੀ ਛਪਾਈ ਵਿੱਚ ਵੀ ਮੁਹੱਈਆ ਕਰ ਸਕਦੇ ਹਾਂ।

Urdu

اگر آپ کو اس دستاویز کو پڑھنے میں مشکل پیش آ رہی ہے تو براہ مہربانی اپنے علاقہ یا علاقے آفیس سے رجوع کریں یا پھر فون نمبر: 0845 330 3131 کے بارے میں آپ کو سمجھانے کیلئے ہم آپ کے لیے مترجم فراہم کر سکتے ہیں یا پھر انٹریپریٹر کی خدمات کو آپ کی زبان میں سب سے زیادہ آسانی سے فراہم کر سکتے ہیں۔ اگر یہ سب آپ کے لیے ممکن نہیں ہے تو ہم اس دستاویز کو آپ کی اپنی زبان میں تحریری طور پر لکھ کر سکتے ہیں۔ یہ دستاویز بڑے حرف میں بھی میڈیا کی جاسکتی ہے۔



Nottingham City Homes

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Corporate member of Plain English Campaign
Committed to clearer communication

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