



NOTTINGHAM CITY HOMES
TIMETABLE FOR COMPLETING EQUALITY IMPACT ASSESSMENTS
1 APRIL 2010 – 31 MARCH 2013

The table below presents our timetable for completing Equality Impact Assessments over the next three years. Please do not hesitate to contact the Equality and Diversity team on (0115 9157429) should you wish to discuss any aspect of the assessment with us.

Year	Policy, service or function	Target date	Responsibility
1	Accommodation Strategy	31 December 2010	Gill Moy
1	Single Equality Scheme	30 May 2010	Constance Hall
1	Choice Based Lettings	31 December 2010	Kim De Vergori
1	Corporate Governance	31 December 2010	Alison Mapp, Company Secretary & Company Solicitor

Year	Policy, service or function	Target date	Responsibility
1	Customer Relationship Management System	31 December 2010	Robert Allen
1	HR procedures (recruitment, grievance, disciplinary, capability)	30 September 2010	Mary Mayes
1	NCH Business Plan		Janet Glass
1	Rents - Income Management	30 September 2010	Richard Holland
1	Resident scrutiny	30 September 2010	Carole Donnelly
1	Responsive Repairs		Nick King
1	Safeguarding children and adults	30 September 2010	Stuart Smith
1	Tenancy & Estate Management	30 September 2010	Kim de Vergori
1	Vulnerable Persons Strategy	30 September 2010	Stuart Smith
1	Workforce Development	31 December 2010	George Pashley
1	Learning and Development Policy	30 September 2010	Carol Aaron
1	Employee Support and Development Agreement – further education	31 December 2010	Carol Aaron
1	Mentoring Policy	31 December 2010	Carol Aaron

Year	Policy, service or function	Target date	Responsibility
1	Health and Safety	31 December 2010	Ian Rabett
1	Fire Policy	31 March 2011	Ian Rabett
1	Performance management framework	30 September 2010	Tricia Quinn
2	Aids and Adaptations	30 September 2010	Steve Williams
2	Supported Housing	31 July 2012	Kim De Vergori
2	Culture change programme	31 March 2011	George Pashley
2	Decent Homes / Secure Warm Modern programme	31 December 2011	Derek Roberts
2	Estates and Caretaker Services	30 September 2011	Ian Perry, Estates and Caretaker Services Manager
2	Gas Safety	31 December 2011	Steve Cooper
2	Highwood House	31 December 2011	Kim De Vergori
2	Rents - Income Management	30 September 2011	Richard Holland

Year	Policy, service or function	Target date	Responsibility
2	ICT strategy	30 September 2011	Robert Allen
2	Procurement	31 December 2011	Pete Smith
2	Property Services – Capital Programme - Repairs	31 December 2011	Steve Edlin
2	Tenant and leaseholder involvement	30 September 2011	Carole Donnelly
2	Void management	30 September 2011	Richard Holland
2	Void Repairs	30 September 2011	Nick Eley
3	Communications	31 March 2012	Martin Valentine
3	NCH Website	31 March 2012	Martin Valentine
3	Decent Homes Impact Assessment Project	31 March 2012	Dan Lucas
3	Leaseholder Team	31 March 2012	Simon Temporal
3	Partnership directory	31 October 2013	Stuart Smith
3	Planned Maintenance	31 October 2012	Trevor Burden
3	The Bulletin	31 March 2012	Phil Meadows

Year	Policy, service or function	Target date	Responsibility
3	TSA Report	31 March 2012	Phil Saunders