

Minutes

**Minutes of Area 3 Panel held on
Tuesday 26th May 2009 at The Sheila Russell Centre**

PRESENT:

Clive Thorpe	(CT)	Chair
John Day	(JD)	Vice Chair
Lee Walker	(LW)	
Ina McCallum	(IM)	
Jill Dickens	(JD)	
Jeff Herring	(JH)	
Glyn Jenkins	(GJ)	
Sue Stevenson	(SS)	
John Hendren	(JH)	
Grenville Bucknall	(GB)	
Lynnda Kerry	(LK)	
Diane Hudson	(DH)	
Peter Turner	(PT)	
Dr M Alum	(MA)	
Anne Gowing	(AG)	
Chris Holloway	(CH)	Housing Manager
Claire Reeves	(CR)	Tenant and Leaseholder Involvement Officer

APOLOGIES:

Margaret Pugsley, Peter Linford, Alison Thorpe, Gill Moy Director of Housing Operations

1.0 Welcome, Introductions and Apologies

The Chair welcomed everyone to the meeting and introductions were made.

2.0 Minutes of the last meeting and matters arising

2.1 AG had not received an update about the possibility of having a shower fitted.

2.2 It was agreed this would be forwarded to property services to investigate.

ACTION

CTh

2.3 CH advised that he had been in contact with the CCTV control room about trees obscuring the view of CCTV cameras and had been advised that no cameras are currently being blocked by trees. The CCTV control room had extended an invitation to the Panel to visit the control room.

2.4 The Panel felt that this visit would be worthwhile and will investigate a possible visit in future.

3.0 Recruitment/engagement to Area Panel

3.1 The Panel split in to 2 groups to look at the breakdown tables of the profile of the Panel and the profile of area 3 by age, ethnicity, disability, gender and number of leaseholders to assess if there are areas of under representation on the Panel and how this could be addressed.

Group 1 suggested:

- Linking with other groups i.e. faith groups, community groups to provide information about AP3 to encourage diversity of membership
- Linking with local agencies i.e. the family centre, doctors surgeries and libraries to encourage diversity of membership
- Send information about the Panels activities to local community centres
- The Panel could encourage people they know within the community to join the Panel (where no TRA) 'bring a friend month'
- Moving the meeting to different venues around the area
- Altering the meeting start time to 10am to allow for the school run and free bus passes.
- Send information about the Panel to the Leaseholders Forum and Leaseholders Newsletter
- Ensuring all TRAs were represented on the Panel

Group 2 suggested:

- Approaching colleges and universities about the Panel
- Develop young peoples TRAs
- Altering meeting times to meet different

needs

- Ensure childcare expenses are publicised.
- More detailed information about BME groups in the area would be useful.

4.0 Feedback Mechanism

4.1 The Panel split in to 2 groups to look at how they wish to receive feedback on actions from NCH and partner agencies and how information is communicated.

Group 1 suggested

- That any new TRAs are added to the mailing list of the Panel to receive information regarding the TRA
- Ensure that the Panel has information in News from Nottingham City Homes
- The Panel have the opportunity to proof read any information about the Panel that will be included in News from Nottingham City Homes
- The Area Committee's reports be circulated to Panel members
- Responses to any actions should be fed back at the next Panel meeting
- If final responses are not available progress updates to be provided to the Panel

Group 2 suggested

- Feedback should be provided at the next meeting
- Actions should be minuted and assigned to a person to complete
- A set agenda item to discuss actions
- Feedback should be received from Area Committee
- Feedback could be provided to the Chair or Vice Chair where the relevant person cannot attend to feedback
- A representative from the Police should attend
- A representative from Streetscene should attend

5.0 Environmental Schemes

- 5.1 CH circulated the proposed list of the environmental schemes.
- 5.2 The Panel decided to hold a special meeting on the 19th June focussing solely on the environmental schemes so that they can be prioritised.

6.0 Performance in Local Area

- 6.1 CH circulated the summary report of local performance
- 6.2 CH advised that Broxtowe has been rated as 1* in the recent estate assessments. A walkabout has recently been completed with Elected Members. 87 untidy garden letters have been issued, referrals have been made to the tree team and 40 nice garden letters have been issued. The Housing Patch Managers are working hard to increase the standard of the estate.
- 6.3 CH advised that Aspley had achieved Office of the Month again in April.
- 6.4 CH advised that the local area office currently has 74 anti-social behaviour (ASB) cases open, these include cases for verbal abuse, noise, domestic violence and untidy gardens.

7.0 Local Area Round Up / Success Stories

- 7.1 The agenda item was deferred to the next meeting due to time constraints.

8.0 Area Committee Update

- 8.1 CT advised the Panel he would forward the report to CR for circulation to Panel members

CT/CR

9.0 Any Other Business

- 9.1 JD advised that he had seen NCH drivers using mobile phones whilst driving
- 9.2 CT advised that this should be reported to NCH

using the number plate or number of the van.

- 9.3 SS advised that the next BRATS meeting is taking place on the 6th July and they are holding a social event between 6-9pm on the 13th June both at the Beechdale Community Centre.
- 9.4 CT advised that an event was taking place on Strelley Park on the 27th May
- 9.5 CT advised that St Martins Church was having an open day between 2-5pm on the 26th May.

Date, Time and Venue of next meeting

28th July 2009, 10am-12pm, Sheila Russell Centre